

Minutes of the Committee of the Whole (Planning Committee – Secondary Suites) meeting of the DISTRICT OF MISSION held in the Conference Room of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on Tuesday, April 24, 2012 commencing at 9:30 a.m.

Council Members Present: Councillor Jeff Jewell (Chair)
Mayor Ted Adlem
Councillor Tony Luck
Councillor Larry Nundal
Councillor Dave Hensman
Councillor Nelson Tilbury

Council Members Absent: Councillor Jenny Stevens

Staff Members Present: Glen Robertson, Chief Administrative Officer
Paul Gipps, Deputy Chief Administrative Officer
Ken Bjorgaard, Director of Finance
Pat Northup, Senior Bylaw Officer
Mike Rhode, Senior Building Inspector
Rick Bomhof, Director of Engineering
Sharon Fletcher, Director of Planning
Barclay Pitkethly, Deputy Director of Planning
Erik Wilhelm, Planner
Tracey Takahashi, Administrative Clerk

1. CALL TO ORDER

The meeting was called to order.

2. ADOPTION OF AGENDA

COW12/021
APR 24/12

Moved by Mayor Adlem, seconded by Councillor Tilbury, and

RESOLVED: That the April 24, 2012 Committee of the Whole (Planning Committee) agenda be adopted.

CARRIED

3. PLANNING

COW 12/022
APR 24/12

Secondary Suites

Councillor Jewell assumed the Chair as the alternate for Councillor Hensman.

Mr. Wilhelm provided an overview of the report dated April 24, 2012 regarding current secondary suites policy and outlined potential changes.

Councillor Hensman entered the meeting at 9:34 a.m.

Discussion ensued with regard to the definition of a secondary suite for the purposes of implementation of a new policy, which will be prepared to address issues arising from the current array of five dis-jointed policies related to secondary suites. It was

agreed that more study needs to be done, including consultation with the public, before a new policy can be drafted and implemented.

Council directed Planning staff to prepare a report addressing the following points:

- Secondary suites as a permitted accessory use in all residential zones;
- Removal of procedures into procedural bylaw;
- Utility billing options – need option for people to save money;
- If living as family unit should not be double billed – definition of suite;
- Implementation deadline; and
- Penalties as part of the policy.

Staff were directed to hold consultations with the public prior to coming back to Council with the report.

4. ADJOURNMENT


COW12/023
APR 24/12

Moved by Councillor Tilbury, seconded by Councillor Luck, and

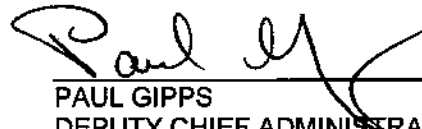
RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:00 a.m.



WALTER (TED) ADLEM
MAYOR



PAUL GIPPS
DEPUTY CHIEF ADMINISTRATIVE OFFICER