

**MINUTES** of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on July 3, 2012 commencing at 6:30 p.m.

Council Members Present: Mayor Ted Adlem  
Councillor Jeff Jewell  
Councillor Tony Luck  
Councillor Larry Nundal  
Councillor Jenny Stevens

Council Members Absent: Councillor Dave Hensman  
Councillor Nelson Tilbury

Staff Members Present: Ken Bjorgaard, Chief Administrative Officer  
Paul Gipps, Deputy Chief Administrative Officer  
Jennifer Russell, Legislative Assistant  
Tina Mooney, Administrative Clerk

### **1. CALL TO ORDER**

Mayor Adlem called the meeting to order.

### **2. ADOPTION OF AGENDA**

Moved by Councillor Luck, seconded by Councillor Jewell, and

RESOLVED: That the agenda for the regular Council meeting of July 3, 2012 be adopted.  
CARRIED

### **3. DELEGATIONS AND PRESENTATIONS**

**Mark Evered, President, University of the Fraser Valley**  
**Re: Graphic and Digital Design Diploma Program**

The following delegates from the University of the Fraser Valley (UFV) appeared before Council to express the University's appreciation for the financial support provided for the Graphic and Digital Design Diploma program being launched in September 2012:

Mark Evered, President  
Lawrence Stinson, Chair, UFV Board of Governors  
Eric Davis, Provost and Vice President Academic  
Ken Brealey, Associate Dean of Faculty, College of Arts  
Ian McAskill, Acting Dean of Science  
Madeleine Hardin, Executive Director University Advancement  
Karin Jager, Department Head, Graphic and Digital Design program, Mission  
Betsy Terpsma, UFV Event Coordinator  
Auriel Heron, Marketing Assistant

RC12/401  
JUL. 03/12

RC12/402  
JUL. 03/12

Dr. Evered stated:

- UFV is a network or family of campuses serving several communities, and strives to provide the best undergraduate education Canada.
- UFV Mission offers first year arts, sciences and business courses, however they were looking for a signature program that specifically identifies the Mission campus.
- They are delighted to be starting a new initiative in Mission, and thank the District of Mission for the extraordinary contribution that allowed them to make the necessary renovations and equipment purchases.

Mr. Davis also thanked Council and introduced Karin Jager, Department Head for the Graphic and Digital Design program.

Ms. Jager stated she is looking forward to heading the program this fall, which has a full cohort of students from Mission, Chilliwack and surrounding areas, and will be offering courses in communication design, animation, illustration, digital skills, and social responsibility/sustainability.

#### **4. ADOPTION OF INFORMATIONAL ITEMS**

RC12/403  
JUL. 03/12

Moved by Councillor Nundal, seconded by Councillor Luck, and

RESOLVED: That the following items be received as information:

- (a) minutes of the Mission Abbotsford Transit Committee meeting held on April 26, 2012;
- (b) minutes of the Oyama Sister City Committee meeting held on June 13, 2012; and
- (c) minutes of the Abbotsford/Mission Water & Sewer Commission meeting held on May 17, 2012.

CARRIED

#### **5. RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE**

RC12/404  
JUL. 03/12

Moved by Councillor Stevens, seconded by Councillor Luck, and

RESOLVED: That Council now resolve itself into Committee of the Whole.

CARRIED

#### **6. PLANNING**

Councillor Jewell assumed the Chair on behalf of Councillor Hensman.

RC12/405  
JUL. 03/12

**Rescind Bylaw Readings and Close File R11-006 (Lange) –  
7371 Birch Avenue**

Moved by Councillor Stevens, and

RECOMMENDED:

1. That first, second and third readings of Zoning Amending Bylaw 5202-2011-5050(36) for property located at 7371 Birch Avenue be rescinded; and
2. That Rezoning file R11-006 (Lange), be closed.

CARRIED

RC12/406  
JUL. 03/12

### **Terms of Reference for a Seniors' Centre Task Force**

Moved by Mayor Adlem, and

RECOMMENDED: That the following Terms of Reference for the Seniors' Centre Task Force be approved:

#### **Seniors' Centre Task Force**

##### **Terms of Reference**

#### **Mandate**

The Seniors' Centre Task Force (Task Force) will explore prospective sites for a permanent Seniors' Centre (Centre) in Mission and recommend a preferred site to Council. The Task Force will also determine the key components for pre-planning the Centre that are essential for the long term success of the facility and make recommendations to Council regarding these components, including:

- the preliminary design criteria, such as whether the centre should be a stand-alone or joint-use facility, etcetera;
- the preferred management model; and
- the programming needs (could affect the location, design and size of the facility).

Council will make all final decisions regarding the Seniors' Centre including the location, scale, construction timing, financing, and management model of the facility.

#### **Responsibilities of the Task Force Members**

The Task Force members will work together to fulfill their mandate, which includes the following:

- conducting research into other facilities and into the key components of a Centre, as determined by the membership at meetings;
- representing the interests of Mission's seniors and the organizations that support seniors;
- communicating (as directed by the Task Force) to the seniors' community the Task Force's progress;
- fulfilling the business requirements of the Task Force, including minute taking, etcetera.

#### **Membership and Term**

The Task Force shall be comprised of the following membership which will be appointed by Council:

- Mission Seniors' Centre Association (3 representatives);
- Old Age Pensioners (1 representative);
- Lifetime Learning (1 representative);

- Mission Association for Seniors' Housing (1 representative);
- Mission Community Services (1 representative);
- Members of Council (2 representatives);
- Director of Parks, Recreation & Culture;
- Director of Planning; and
- Community Members at Large (up to 2 representatives at Council's discretion).

The Task Force shall complete its mandate by April, 2013; however, Council may extend the term by resolution if it so desires.

### **Operating Protocols**

The Director of Planning will be the chair of the Task Force with the Director of Parks, Recreation & Culture serving as the alternate chair. Business of the Task Force will be conducted under the following protocols:

- meetings will be open to the public, unless closed to the public in accordance with section 90 of the Community Charter;
- meetings will be held once per month and/or at the call of the chair;
- agendas will be prepared by the chair based on the list of tasks in this Terms of Reference document and action items identified at the previous meeting;
- minutes will be forwarded to Regular Meetings of Council;
- technical support will be provided, as required, by inviting experts/staff to meetings as needed based on the agenda and tasks; and
- decisions and/or recommendations for the task force will be made by consensus if possible, or by a simple majority of task force members present provided there is a quorum.

### **Budget**

Council will approve any budget that the Task Force may require.

### **Accountability, Reporting and Communication**

The Task Force will report to Council on a regular basis through:

- the minutes from the monthly meetings, which will appear on Council agendas; and
- reports, including any related recommendations, prepared by staff and forwarded to Regular Meetings of Council.

The Task Force will identify a representative or representatives from the Task Force to be responsible for communication. This person or persons shall update the seniors' community as to the progress of the Task Force and conduct other communication as directed by the Task Force.

### **Specific Tasks or Work Plan**

#### **Task 1**

Review information (that is compiled by staff) from the Community Amenity policy review open houses and the seniors' focus group, and discuss characteristics within the context of the size, location and management model for the Centre.

Outcome: List of characteristics that need to be considered when assessing locations for a Seniors' Centre.

Task 2

Tour the Pleasant View Housing facility and assess the opportunities at the facility for a Seniors' Centre (using the background information prepared by staff – feasibility inspection, operating costs, programming opportunities, etcetera.)

Outcome: Determine the benefits and challenges of locating a Seniors' Centre at the Pleasant View Housing site.

Task 3

Explore existing facilities in other communities to determine the ideal form for a facility in Mission and a list of possible sites in Mission that will accommodate the ideal form.

Identify and evaluate possibilities in Mission for a Seniors' Centre.

Outcome: Identify two or three options for locating a Seniors' Centre with a recommendation for the preferred location, including the rationale.

Task 4

Explore possible operating models for a Centre and identify the preferred model for Mission with an associated recommendation being forwarded to Council.

Outcome: Identify a preferred operating model with the rationale for the choice.

CARRIED

RC12/407  
JUL. 03/12

Moved by Mayor Adlem, and

RECOMMENDED:

1. That the Terms of Reference for the Seniors' Centre Task Force be amended by removing Lifetime Learning as a member, and by clarifying that the two staff positions (Director of Parks, Recreation & Culture and Director of Planning) will be non-voting members; and
2. That the Terms of Reference be approved as amended.

CARRIED

RC12/408  
JUL. 03/12

**Excerpt from the Minutes of the Public Hearing held on March 28, 2011 and related Staff Report dated February 21, 2011**

An excerpt from the minutes of the Public Hearing held on March 28, 2011 and a copy of the related staff report dated February 21, 2011 was provided to the Committee as background information to assist in the consideration of adoption of Zoning Amending Bylaw 5169-2011-5050(34), for property located at 33764, 33782, and 33790 Dewdney Trunk Road.

**7. PUBLIC SAFETY AND HEALTH**

Councillor Nundal assumed the Chair.

RC12/409  
JUL. 03/12

### **Backyard Fire Pit Permits**

Moved by Councillor Jewell, and

**RECOMMENDED:**

1. That staff proceed with the necessary amendments to District of Mission Burning Bylaw 2975-1996 to restrict fire pits to those properties located outside of the residential garbage pickup area;
2. That Bylaw 2975-1996 be amended to allow for the use of CSA (Canadian Standards Association) approved natural gas or propane fires or cooking devices, along with charcoal cooking appliances, without requiring a burning permit in all areas of the District; and
3. That staff proceed with communication model outlining approved amendments of Burning Bylaw 2975-1996 contacting all current permit holders and residents of Mission, through email, phone, and advertisements on the Mission Record City page, and post on the District website.

**OPPOSED:** Councillor Luck  
Councillor Nundal  
Councillor Stevens

**DEFEATED**

RC12/410  
JUL. 03/12

Moved by Councillor Luck, and

**RECOMMENDED:** That staff provide a further report regarding backyard fire pit permits, including options for permit cost, duration and possible fines.

**CARRIED**

## **8. PARKS, RECREATION AND CULTURE**

Councillor Stevens assumed the Chair on behalf of Councillor Tilbury.

RC12/411  
JUL. 03/12

### **Leisure Centre General Admission Rates**

Moved by Councillor Nundal, and

**RECOMMENDED:**

1. That a bylaw be prepared to amend the admission rates for the Leisure Centre; and
2. That the new admission rates come into effect September 1, 2012.

**CARRIED**

RC12/412  
JUL. 03/12

Moved by Councillor Luck, and

**RECOMMENDED:** That staff provide a report explaining the eligibility criteria for the PLAY (Providing Leisure All Year) program.

**CARRIED**

RC12/413  
JUL. 03/12

### **Hatzic Cemetery – Royal Canadian Legion Request**

The Director of Parks, Recreation and Culture introduced Mr. David Bryant, President of Royal Canadian Legion Branch 57, who made following comments:

- The Legion has for a number of years been considering a project to raise a memorial to veterans from the community of Mission who are interred in Hatzic Cemetery.
- The memorial would be funded by a Federal Government grant, funds set aside in the Legion Benevolent Fund, and donations from the community.
- The memorial is to consist of a suitably inscribed upright granite slab with an adjacent flag pole.

Moved by Mayor Adlem, and

**RECOMMENDED:**

1. That Parks, Recreation and Culture staff be directed to work with representatives of the Royal Canadian Legion Branch 57 to identify an appropriate location to install a granite cairn and flag pole in Hatzic Cemetery, to commemorate the veterans interred in the cemetery; and
2. That staff also work with the Legion to develop an agreement including arrangements related to the ongoing upkeep and maintenance of the cairn and flag pole.

**CARRIED**

RC12/414  
JUL. 03/12

### **Mission Activity Centre Discussions**

A report from the Director of Parks, Recreation and Culture dated July 3, 2012 regarding the status of discussions around the Mission Activity Centre was provided for the Committee's information.

## **9. ENGINEERING AND PUBLIC WORKS**

Councillor Jewell assumed the Chair.

RC12/415  
JUL. 03/12

### **Illegal Dumping**

Moved by Councillor Luck, and

**RECOMMENDED:** That further discussion regarding any course of action to address illegal dumping be deferred to the first regular Council meeting when Councillor Hensman is in attendance.

**CARRIED**

## **10. ADMINISTRATION AND FINANCE**

Councillor Luck assumed the Chair.

RC12/416  
JUL. 03/12.

**Adoption of Recommendations from the June 11, 2012 Committee of the Whole (Planning Committee) Meeting**

Moved by Councillor Nundal, and

RECOMMENDED: That the recommendations of the Committee of the Whole, as contained in items COW12/024 through COW12/025 of the minutes of the Planning Committee meeting held on June 11, 2012, be adopted.

CARRIED

RC12/417  
JUL. 03/12

**Chamber Renovations – Update**

Moved by Mayor Adlem, and

RECOMMENDED: That the project budget for the Council Chambers upgrades be increased from \$31,000 to \$36,000 with the additional funding of \$5,000 coming from the Council Contingency account.

CARRIED

RC12/418  
JUL. 03/12

**Community Dialogue Meetings**

Moved by Councillor Nundal, and

RECOMMENDED:

1. That Council endorse Thursday, October 4, 2012 as the next Community Dialogue meeting date; and
2. That the gym at the Leisure Centre be booked for the event.

CARRIED

RC12/419  
JUL. 03/12

**Mission Highway Closing and Undedication (Oliver Street) Bylaw 5301-2012**

Moved by Councillor Nundal, and

RECOMMENDED: That District of Mission Highway Closing and Undedication (Oliver Street) Bylaw 5301-2012 be considered for final reading at the regular meeting of Council on July 3, 2012.

CARRIED

RC12/420  
JUL. 03/12

**Phoenix Velo Training Group Bicycle Race – August 4, 2012**

Moved by Councillor Stevens, and

RECOMMENDED: That the grant request from the Phoenix Velo Training Group to offset the cost of renting the community stage be referred to the Municipal Grants Select Committee, and that the Committee make a recommendation to Council at the regular meeting of July 16, 2012.

CARRIED



RC12/421  
JUL. 03/12

### **Inter-Municipal Business License Update**

A report from the Senior Building Inspector dated July 3, 2012 regarding the status of staff evaluation of an inter-municipal business licence program was provided for the Committee's information.

### **11. RESOLUTION TO RISE AND REPORT**

Mayor Adlem resumed the Chair.

RC12/422  
JUL. 03/12

Moved by Councillor Luck, seconded by Councillor Jewell, and

RESOLVED: That the Committee of the Whole now rise and report.

CARRIED

### **12. ADOPTION OF COMMITTEE OF THE WHOLE REPORT**

RC12/423  
JUL. 03/12

Moved by Councillor Stevens, seconded by Councillor Luck, and

RESOLVED: That the recommendations of the Committee of the Whole, as contained in items RC12/405 to RC12/421, be adopted.

CARRIED

### **13. BYLAWS**

RC12/424  
JUL. 03/12

Moved by Councillor Stevens, seconded by Councillor Luck, and

RESOLVED: That the readings of all bylaws included in the Bylaws section of the July 3, 2012 regular Council agenda be approved as follows:

- |  |  |
|--|--|
| (a) <b>Zoning Amending Bylaw 5196-2011-5050(34)</b><br>(R10-020 – D&D Design) – a bylaw to rezone properties at 33764, 33782 and 33790 Dewdney Trunk Road from Suburban 36 Zone (S36) to Urban Residential 465 Secondary Dwelling Zone (R465s) | Adoption                                 |
| (b) <b>Street Naming (Bowie Drive Extension) Bylaw 5197-2011</b> – a bylaw to name a logical road extension  | Adoption                                 |
| (c) <b>Zoning Amending Bylaw 5202-2011-5050(36)</b><br>(R11-006 – Lange) – a bylaw to rezone property at 7371 Birch Street from Residential Compact Zone (RC465) to Residential Compact Secondary Dwelling Zone (RC465s)                       | Rescind First, Second and Third Readings |
| (d) <b>Nuisance Abatement Bylaw 5300-2012</b><br>– a bylaw to regulate, abate and prohibit nuisances and provide for the cost of recovery of abatement of nuisances  | Adoption                                 |
| (e) <b>Highway Closing and Undedication (Oliver Street) Bylaw 5301-2012</b> – a bylaw to close and undedicate a portion of Oliver Street   | Adoption                                 |

CARRIED

RC12/425  
JUL. 03/12

Moved by Councillor Luck, seconded by Councillor Jewell, and

RESOLVED: That Land Use Application Procedures and Fees Amending Bylaw 5253-2011-3612(8) be adopted.

OPPOSED: Mayor Adlem  
Councillor Jewell  
Councillor Nundal  
Councillor Stevens

DEFEATED

#### 14. MINUTES

RC12/426  
JUL. 03/12

Moved by Councillor Nundal, seconded by Councillor Jewell, and

RESOLVED: That the following minutes be adopted:

- (a) Regular Council Meeting – June 4, 2012;
- (b) Regular Council Meeting (for the purpose of going into a Closed meeting) – June 18, 2012; and
- (c) Regular Council Meeting – June 18, 2012.

CARRIED

#### 15. OTHER BUSINESS

RC12/427  
JUL. 03/12

**Development Variance Permit Application DV10-013 (D&D Design) –  
33764, 33782, 33790 Dewdney Trunk Road**

Moved by Councillor Nundal, seconded by Councillor Luck, and

RESOLVED: That Development Variance Permit Application DV10-013 in the names of Rajan Taneja and Rajinder Kumar, for the properties located at 33764, 33782, and 33790 Dewdney Trunk Road, to vary Section 501 D. Setbacks of District of Mission Zoning Bylaw 5050-2009 by reducing the minimum required Setback to the rear lot line for the existing dwelling on proposed Lot 6 from 7.5 metres (24.6 ft.) to 6.4 metres (20.9 ft.), be approved.

CARRIED

RC12/428  
JUL. 03/12

**Resolutions Released from Closed Council Meeting of June 18, 2012**

The following resolution was released from the Closed Council meeting of June 18, 2012:

That Kris Boland has been appointed as Acting Director of Finance effective June 4, 2012.

## **16. CHIEF ADMINISTRATIVE OFFICER'S REPORT**

RC12/429  
JUL. 03/12

### **Council's Mission Statement, Core Values, Vision and Strategic Goals/Action Items: 2012-2014**

A report from the Chief Administrative Officer dated July 3, 2012 regarding the status of work being done to implement Council's Mission Statement, Vision and Strategic Goals/Action items for 2012 to 2014 was provided for Council's information.

## **17. MAYOR'S REPORT**

The Mayor reported on various activities, meetings and events attended since the last regular Council meeting.

Mayor Adlem announced:

1. That the Piteau report on Miracle Valley be released from Closed Council;
2. That it be released from Closed Council that, as part of the District of Mission financial review of the 2012 budget, Council has decided not to make any reductions to the West Coast Express train-bus service at this time; and
3. That it be released that, notwithstanding FIN.24, the District of Mission award approximately 11,000 cubic metres of logging in blocks KC1 and KC2 to Black Mount Logging Inc.

## **18. COUNCILLOR'S REPORTS ON COMMITTEES, BOARDS AND ACTIVITIES**

Councillors Jewell and Luck reported on various activities, meetings and events attended since the last regular Council meeting.

## **19. QUESTION PERIOD**

Council and staff responded to questions from the following people:

Robert Demers asked that the area just referred to as "Miracle Valley" be officially referred to as "McConnell Creek".

Terry Mortimer:

- (a) Is there a separate Leisure Centre admission fee for exempt District of Mission staff who do not pay property taxes in Mission?

The Chief Administrative Officer responded that the District of Mission does not charge non-residents a different admission fee to the Leisure Centre.

- (b) Does the dump have separate fees?

The Mayor responded that one has to be a resident of Mission to use the Mission landfill.

- (c) Is it possible to rectify the situation of Mission taxpayers subsidizing the admission fees of non-residents?

The Director of Parks, Recreation and Culture responded that the issue of different admission rates for non-residents does come up from time to time, however the actual practice is difficult and time consuming to monitor and enforce. She stated that front desk

staff need to ask each visitor if they are a resident, and sometimes people will state a local address that is not directly theirs (e.g. grandparent, friend, etc.).

The Deputy Chief Administrative Officer added that other municipalities have implemented a flat fee for admission then offer local residents with a discount, however the practice did not pay off in the long run because of the increase in administration time.

- (d) Why hasn't Council considered spending money to replace the public seats in the Council Chamber during the recent renovation?

Councillor Stevens responded that replacement of the public seats will be considered during next year's budget process.

- (e) What benefit do the residents of Mission get by sending the Mayor on a junket to Oyama, Japan?

The Mayor responded that it is not a junket and there is no cost to the District of Mission. He added that his fare has been paid for by various organizations through fundraising, and the other people going on the trip have paid their own fares.

Councillor Stevens stated that the delegation to Japan this year is different than it has been in the past, and the District is not paying for the Mayor to go.

Councillor Luck clarified that the Mission International Cultural Association (MICA) holds fundraisers to make the delegations possible.

- (f) Why are you holding the Community Dialogue meeting in the Leisure Centre gym, because the sound is terrible.

The Mayor responded that the sound is fine.

Danny Plecas asked Council to reconsider its decision to remove Lifetime Learning as a member of the Seniors' Centre Task Force.

## 20. ADJOURNMENT

Moved by Councillor Luck, seconded by Councillor Stevens, and

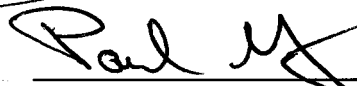
RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:15 p.m.



WALTER (TED) ADLEM, MAYOR



PAUL GIPPS, DEPUTY CHIEF  
ADMINISTRATIVE OFFICER