

Minutes of the **ADMINISTRATION and FINANCE COMMITTEE** Meeting (Community Amenity Contribution discussions) held in the Conference Room at the Municipal Hall at 8645 Stave Lake Street, Mission, British Columbia, on Monday, November 8, 2010 commencing at 7:15 pm.

Committee Members Present: Mayor James Atebe
Councillor Terry Gidda
Councillor Paul Horn
Councillor Danny Plecas
Councillor Mike Scudder
Councillor Jenny Stevens
Councillor Heather Stewart

Staff Members Present: Glen Robertson, chief administrative officer
Ken Bjorgaard, director of finance
Sharon Fletcher, director of planning
Ray Herman, director of parks, recreation & culture
Kris Boland, deputy director of finance
Debi Decker, administrative assistant

Mayor Atebe called the meeting to order.

Councillor Stevens assumed the chair.

1. NEW BUSINESS

AF 10/67
NOV 8/10

Community Amenity Contributions

Discussion ensued regarding the amenity project list and how to make the list more feasible and fair. Council agreed to review each amenity project on the community amenity project listing as to whether the project was to stay on the current amenity list (List "A"), be moved to a "holding list" (List "B"), or deleted and not placed on any list.

Discussion continued to clarify that List "B" projects would be included in the policy along with the community amenity project List "A" but costs would not be included in the total that calculates the estimated community amenity contribution rate. There was some further discussion that if funds were not being collected for projects on List "B", if and/or when the project was moved onto List "A", would there be funds available towards the District's portion.

Moved by Councillor Horn, and

RECOMMENDED: That the Dike Trails and Related Signage, and District-Wide Trail System projects be moved to the community amenity project list "B".

CARRIED

AF 10/68
NOV 8/10 Moved by Councillor Scudder, and

RECOMMENDED: That the following New Playfields and Parks Infrastructure projects be deleted from the community amenity project listing:

1. two playing fields;
2. three softball diamonds; and,
3. three hard courts/tennis courts.

CARRIED

AF 10/69
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED: That the following New Playfields and Parks Infrastructure projects remain on the community amenity project list "A":

1. Enhancing the current skate board park; and,
2. The second skate board park be part of the new Sports Park project.

CARRIED

AF 10/70
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED:

1. That the New Park Amenities project be scaled down to one park per year; and,
2. That the New Park Amenities project remain on the community amenity project list "A".

CARRIED

AF 10/71
NOV 8/10 Moved by Mayor Atebe, and

RECOMMENDED:

1. That the Transit Exchange project remain on the community amenity project list "A";
2. That the percentage attributed to new development be changed to 67% (from 80%); and,
3. That staff investigate and report back to council whether or not the District owns any property that could accommodate a transit exchange.

CARRIED

AF 10/72
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED:

1. That the Expansion of Public Works Building project remain on the community amenity project list "A"; and,
2. That staff investigate and report back to council on options to reduce the land costs.

CARRIED

AF 10/73
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED: That the Pool Addition project be moved to the community amenity project list "B".

CARRIED

AF 10/74
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED: That the new Leisure Complex project be moved to the community amenity project list "B".

CARRIED

AF 10/75
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED:

1. That phases 1 (roads & services, synthetic field, ball diamonds, lighting) and 2 (playing fields, track, tennis courts) of the new Sports Park project remain on the community amenity project list "A"; and
2. That phase 3 (stadium) of the new Sports Park project be moved to the community amenity project list "B".

CARRIED

AF 10/76
NOV 8/10 Moved by Councillor Scudder, and

RECOMMENDED:

1. That the new Civic Centre, Art Centre, Senior Centre, Youth Centre and Museum Space projects remain on the community amenity project list "A"; and,
2. That the approximate construction year(s) for these five projects be changed to 2015 – 2030 from 2015.

CARRIED

The following projects were not discussed by council and will remain on the community amenity project list "A":

1. Mission Rotary Artificial Field; and,
2. New Police Building.

AF 10/77
NOV 8/10 Moved by Councillor Horn, and

RECOMMENDED: That the Community Announcement Board project be moved to the community amenity project list "B".

CARRIED

Discussion ensued around how the District would be able to fund their percentage of the community amenity projects. The director of finance advised that a portion of property taxes from new commercial properties could be allocated to a community amenity project reserve fund and/or the District could obtain a financial contribution or "in-kind donation" from commercial developers who have an increased value to their property from rezoning.

AF 10/78
NOV 8/10

Moved by Councillor Horn, and

RECOMMENDED:

1. That the current community amenity contribution rate of \$2,680.00/unit be increased by 5%, applicable to all rezoning applications received on or after March 31, 2011; and
2. That the current policy be updated with the new rates.

CARRIED

AF 10/79
NOV 8/10

Moved by Councillor Horn, and

RECOMMENDED: That a strategy for phasing-in the full community amenity contribution rate be deferred until after the draft community amenity project list is finalized and the public consultation has been conducted.

CARRIED

AF 10/80
NOV 8/10

Amended Financial Contributions for Community Amenities Policy – LAN.40

The director of finance handed out information regarding the wording changes proposed for the Financial Contributions for Community Amenities Policy – LAN.40.

Moved by Councillor Scudder, seconded by Councillor Stewart, and

RESOLVED: That this meeting be recessed and moved to closed.

CARRIED

The meeting recessed at 9:00 pm.

AF 10/81
NOV 8/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That this meeting be reconvened from closed.

CARRIED

The meeting reconvened at 9:05 pm.

AF 10/82
NOV 8/10

Community Amenities Project Communication Strategy Revision

Discussion ensued around the community amenities project communication strategy and the following suggestions were provided:

1. Create a strategy to involve people who are not in community groups;
2. Another administration and finance meeting (community amenity contributions) needs to be scheduled prior to presenting this information at a regular meeting of council.
3. Invite the members of the District's committees and commissions to an opportunity to meet with council.
4. Interested in creating a twitter group to send and receive updates and questions.

Moved by Councillor Horn, and

RECOMMENDED: That council approve the revised Community Amenity Update Project – Process Chart and Timeline.

CARRIED

AF 10/83
NOV 8/10

Moved by Councillor Horn, and

RECOMMENDED: That staff investigate a way to determine what share of our leisure centre amenities are used by electoral area residents and for staff to find out how to assess this cost to see if we can collect some of this money from the Fraser Valley Regional District.

CARRIED

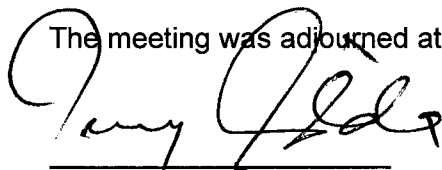
2. ADJOURNMENT

Moved by Councillor Horn seconded by Councillor Plecas, and

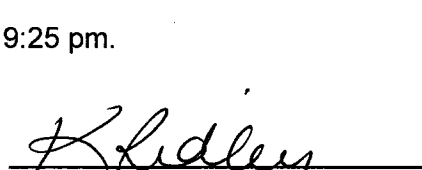
RESOLVED: That the meeting be adjourned.

CARRIED.

The meeting was adjourned at 9:25 pm.



JAMES ATEBE,
MAYOR



KELLY RIDLEY,
DEPUTY DIRECTOR OF CORPORATE ADMINISTRATION