

**MINUTES** of the **REGULAR MEETING** of the **COUNCIL** of the **DISTRICT OF MISSION** held in the Council Chambers of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia, on December 6, 2010 commencing at 6:30 p.m.

Council Members Present: Mayor James Atebe  
Councillor Terry Gidda  
Councillor Paul Horn  
Councillor Danny Plecas  
Councillor Mike Scudder  
Councillor Jenny Stevens  
Councillor Heather Stewart

Staff Members Present: Glen Robertson, chief administrative officer  
Kelly Ridley, deputy director of corporate administration  
Jennifer Russell, legislative assistant  
Tracey Takahashi, administrative assistant

## **1. DELEGATIONS AND PRESENTATIONS**

RC10/643  
DEC. 06/10

### **Presentation of Special Recognition Certificate to Joseph Hine**

Mayor and Council presented Joseph Hine with a special recognition award for his courage and quick thinking when he saved both his life and the life of his younger brother from a vehicle collision at a crosswalk in November 2008.

Mr. Hine was presented with the Silver Cross for Gallantry on June 15, 2010 at a banquet for the Fourth Mission Scout Group, and was formally acknowledged as a recipient of the Silver Cross by Governor General David Johnston, the Patron Scout of Scouts Canada on October 16, 2010 at a National Awards ceremony in the Senate Chamber on Parliament Hill in Ottawa.

RC10/644  
DEC. 06/10

### **Mission District Historical Society Re: Your Stories Our Heritage**

Val Billesberger, Mission Community Archives, Joanna Karczmarek, Mission Museum, and Jenn Murray, Heritage Places, appeared before Council to provide an overview of each branch of the Historical Society.

Mission Community Archives acquires documents, develops and administers educational programs and special events, and provides reference and research services. The Mission Museum acquires artefacts and manages exhibits and programs. Heritage Places performs research, acquires oral histories, and provides profiles and a database of historic places. Each branch of the Society relies on several dedicated and talented volunteers.

Ms. Billesberger, Ms. Karczmarek and Ms. Murray shared a few stories about some of the collections and programs.

Mayor Atebe acknowledged the efforts of the Historical Society board, staff and volunteers, and thanked Ms. Billesberger, Ms. Karczmarek and Ms. Murray for the presentation.

RC10/645  
DEC. 06/10

**Sherry Edmunds-Flett and Glen Flett, L.I.N.C.  
(Long Term Inmates Now in the Community)  
Re: Community Garden Policy for Mission**

Sherry Edmunds-Flett and Glen Flett from the Long Term Inmates Now in the Community (L.I.N.C.) society, appeared before Council to ask for support for a second community garden at 2<sup>nd</sup> Avenue and James Street, and for development of a community garden policy to help promote and encourage more community gardens in Mission.

Ms. Edmunds-Flett provided the following information:

- the L.I.N.C. society began managing the Soapbox Community Garden in 2010;
- that garden has become a third space in Mission, with 5 to 6 visitors a day during nice weather;
- the Mission Food Access Network (MFAN) has a waiting list for community plots;
- the Charles Hong family owns land at 2nd and James and have offered the use of their land for another community garden until they decide to develop the site;
- if the new site is feasible, L.I.N.C. is asking for assistance from the District to provide water and electricity to the site, as well as a security fence; and
- the new site would function as a needed third space in Mission by providing opportunities for senior and youth socializing.

Moved by Councillor Horn, seconded by Councillor Scudder, and

**RESOLVED:**

1. That District staff work with the Long Term Inmates Now in the Community Society and provide a report on the feasibility of another community garden on the Hong property at 2<sup>nd</sup> Avenue and James Street; and
2. That District staff draft a community garden policy for Council consideration.

**CARRIED**

The Mayor thanked Ms. Edmunds-Flett for the presentation.

**2. ADOPTION OF INFORMATIONAL ITEMS**

Moved by Councillor Stevens, seconded by Councillor Gidda, and

**RESOLVED:** That the following items be received as information:

- (a) Correspondence from Fraser Valley Regional District dated November 23, 2010 regarding the FVRD Regional Growth Strategy Review'
- (b) minutes of the Cultural Resources Commission meeting held on May 20, 2010;
- (c) minutes of the Cultural Resources Commission meeting held on September 16, 2010;

RC10/646  
DEC. 06/10

- (d) minutes of the Cultural Resources Commission meeting held on October 20, 2010;
- (e) draft minutes of the Economic Development Select Committee meeting held on November 18, 2010;
- (f) Economic Development – Manager’s Report to November 18, 2010;
- (g) minutes of the Emergency Planning Committee meeting held on October 28, 2010; and
- (h) minutes of the Mission Community Heritage Commission meeting held on October 6, 2010.

CARRIED

RC10/647  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Plecas, and

RESOLVED: That the Economic Development Select Committee provide comments and/or recommendations to Council on the findings of Kevin Moroso in his Business Needs in Target Sectors study.

CARRIED

RC10/648  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the following items be received as information:

- (a) minutes of the Abbotsford/Mission Water & Sewer Commission meeting held on October 14, 2010; and
- (b) minutes of the Economic Development Select Committee meeting held on October 21, 2010.

CARRIED

### **RESOLUTION TO RESOLVE INTO COMMITTEE OF THE WHOLE**

RC10/649  
DEC. 06/10

Moved by Councillor Stevens, seconded by Councillor Stewart, and

RESOLVED: That council now resolve itself into committee of the whole.

CARRIED

### **3. PLANNING**

Councillor Stewart declared a conflict of interest and excused herself from the meeting at 7:23 p.m., as she lives in the area being considered for a text amendment.

Mayor Atebe assumed chair during Councillor Stewart’s absence.

RC10/650  
DEC. 06/10

### **Follow up for Rezoning Application R10-016 (District of Mission) – Text Amendment for Rural 80 (RU80) zoning**

Moved by Councillor Horn, and

RECOMMENDED: That staff proceed with amending the Official Community Plan from Rural to Suburban, and with amending the Zoning Bylaw from Rural 80 (RU80) zone to a new Comprehensive Development (CD) zone for the area outlined on the map attached to the report from the deputy director of planning dated December 6, 2010.

CARRIED

Councillor Stewart returned to the meeting at 7:24 p.m. and assumed the Chair.

RC10/651  
DEC. 06/10

**Letter from the Agricultural Land Commission regarding the Property at 31380 Lougheed Highway**

Moved by Councillor Horn, and

RECOMMENDED: That the District of Mission continue with the current process where private property owners submit applications to the Agricultural Land Commission for land to be removed from the Agricultural Land Reserve.

OPPOSED: Councillor Gidda  
Councillor Stevens

CARRIED

RC10/652  
DEC. 06/10

**Follow up for Development Variance Permit Fees – Waived or Reduced**

Moved by Councillor Scudder, and

RECOMMENDED: That staff proceed with amending the Zoning Bylaw to incorporate language that describes where a lot existed at the time of adoption of the bylaw, the setbacks are to be those that existed prior to the adoption of the bylaw within a new table for that section of the bylaw.

CARRIED

RC10/653  
DEC. 06/10

**Cash in Lieu of Parkland for S10-013 (Parks) – 32884 Best Avenue**

Moved by Councillor Plecas, and

RECOMMENDED: That the five percent parkland provision in Section 941 of the *Local Government Act* be applied as cash-in-lieu of parkland to subdivision file S10-013, 32884 Best Avenue.

CARRIED

RC10/654  
DEC. 06/10

**Rescind Zone Amending Bylaw 3850-2005-3143(229), Close Development Application Files R05-028 and S05-033 and Refund the Community Amenity Contribution**

Moved by Councillor Horn, and

RECOMMENDED:

1. That first, second and third readings of zone amending bylaw 3850-2005-3143(229) be rescinded;

2. That rezoning application R05-028 and subdivision application S05-033 be closed; and
3. That the \$7,000 community amenity contribution be refunded.

CARRIED

RC10/655  
DEC. 06/10

**Close Development Application Files R10-002 and S10-001 (Tripod Developments – 31161 Silverhill Avenue) and Initiate Public Consultation for Official Community Plan Amendment**

Moved by Councillor Scudder, and

RECOMMENDED:

1. That rezoning application R10-002 and subdivision application S10-001 be closed; and
2. That the planning department initiate public consultation to amend the Official Community Plan to redesignate 31161, 31121, 31101, 31081, 31025, 30969, 30935, 30883 and 30835 Silverhill Avenue and the property located north of 30883 and 30835 Silverhill Avenue from Rural Residential to Rural.
3. That staff send correspondence to the South West Mission Ratepayers Association, the Silverdale Ratepayers Association, and the Village West Ratepayers outlining the consultation process.

CARRIED

RC10/656  
DEC. 06/10

**Excerpt from the Minutes of the Public Hearing held on October 25, 2010 with Related Staff Report dated October 4, 2010 (R10-022)**

An excerpt from the minutes of the public hearing held on October 25, 2010 and a copy of the related staff report dated October 4, 2010 were provided to the committee as background information to assist in the consideration of adoption of bylaw 5173-2010-5050(27).

**4. PARKS, RECREATION AND CULTURE**

Councillor Scudder assumed the Chair.

RC10/657  
DEC. 06/10

**Sports Hall of Fame**

Moved by Councillor Stewart, and

RECOMMENDED:

1. That staff re-establish the Sports Hall of Fame on the wood paneled walls in the lobby of the Mission Leisure Centre;
2. That the amount of \$7,000 from the council contingency fund be made available for this project; and
3. That the District website be updated to include information on the Hall of Fame and its inductees.

CARRIED

RC10/658  
DEC. 06/10

Moved by Councillor Horn, and

RECOMMENDED: That staff ask the Mission Archives to submit a nomination to induct Tom Biln into the Mission Sports Hall of Fame on grand re-opening day, if possible.

CARRIED

It was noted that Tom Biln was a member of the Canadian rowing team that won a silver medal at the 1960 Rome Olympics.

RC10/659  
DEC. 06/10

### **Historic Photo Proposal – Follow Up Information**

A report from the director of parks, recreation and culture dated December 6, 2010 regarding the historic photo mural at the Leisure Centre was provided for the committee's information.

RC10/660  
DEC. 06/10

### **Murals Policy LAN.43 (Councillor Stewart)**

Email correspondence from Councillor Stewart dated November 24, 2010 regarding the District's murals policy was provided for the committee's information.

Moved by Councillor Horn, and

RECOMMENDED: That further consideration of policy LAN.43 be deferred pending receipt of a report from staff after the Cultural Resources Commission has provided comment on LAN.43

CARRIED

## **5. ENGINEERING AND PUBLIC WORKS**

Councillor Gidda assumed the Chair.

RC10/661  
DEC. 06/10

### **Organic Materials Management within Mission**

Moved by Councillor Horn, and

RECOMMENDED:

1. That staff be authorized to negotiate an agreement for Council review and final approval with Transform Compost Systems Ltd. to provide organic materials management services for a term of up to five years with an option to renew for a further five years;
2. That 46 litre green bins be distributed to all single family and duplex households in the curbside collection area for the purposes of diverting foodwaste; and
3. That the 2011 refuse capital plan include \$250,000, to be funded from the refuse reserve fund, for the purchase and distribution of 46 litre food waste bins for all single-family and duplex households within the curbside collection area.

CARRIED

RC10/662  
DEC. 06/10

### **Curbside Food Waste Composting Pilot Project**

Moved by Councillor Horn, and

#### **RECOMMENDED:**

1. That staff investigate and pursue the implementation of a tiered garbage collection system for the 2012 tax year, where residents pay according to the amount of garbage they set out per week.
2. That staff include provisions for rural homeowners,
3. That a copy of the report from the environmental coordinator dated October 7, 2010 be forwarded to the Fraser Valley Regional District; and
4. That staff consider submitting applications to the Union of British Columbia Municipalities and the Federation of Canadian Municipalities for applicable awards, grants or compensation.

**CARRIED**

RC10/663  
DEC. 06/10

### **Bus Stop Furniture**

Moved by Mayor Atebe, and

**RECOMMENDED:** That a 10 year term agreement with Creative Outdoor Advertising be signed for the provision of bus stop furniture at no cost to the District.

**CARRIED**

RC10/664  
DEC. 06/10

### **Soil Deposit at 30268 Silverdale Avenue**

A report from the manager of environmental services and the manager of inspection services dated November 25, 2010 regarding the deposit of soil at 30268 Silverdale Avenue was provided for the committee's information.

RC10/665  
DEC. 06/10

### **Cedar Street Project Cherry to Tunbridge Further Update**

A report from the deputy director of engineering dated November 30, 2010 regarding the status of the paving of Cedar Street between Cherry and Tunbridge Avenues was provided for the committee's information.

RC10/666  
DEC. 06/10

### **Cedar Street Project Cherry to Tunbridge (Mr. Kittles' letter)**

Moved by Mayor Atebe, and

**RECOMMENDED:** That Mr. Kittles' request for an access through the centre median to make left turns south onto Cedar Street be denied.

**CARRIED**

RC10/667  
DEC. 06/10

**Correspondence from L. Sherman  
Re: Caution – Horses on Road**

Email correspondence from L. Sherman dated November 23, 2010 requesting cautionary “horses on road” signs on Stave Lake Street was provided for the committee’s information.

Moved by Councillor Stevens, and

RECOMMENDED:

1. That staff acquire the necessary “horses on road” signs and install them on Stave Lake Road on either side of the Mission Horse Club; and
2. That staff provide a report with recommendations regarding other potential locations for cautionary “horse on road” signs, and regarding how to manage future requests for road signs within the District of Mission.

CARRIED

**6. ADMINISTRATION AND FINANCE**

Councillor Stevens assumed the Chair.

RC10/668  
DEC. 06/10

**Implementing Sustainability Initiatives within Mission**

Moved by Councillor Horn, and

RECOMMENDED: That staff develop a sustainability statement to express the District’s commitment to sustainability and to demonstrate the linkages between the Official Community Plan, Economic Development Strategy, Social Development Plan, Environmental Charter, and the Employment Land Strategy.

CARRIED

RC10/669  
DEC. 06/10

**Amendments to Municipal Ticket Information Bylaw 2646-1993**

Moved by Councillor Horn, and

RECOMMENDED: That District of Mission Ticket Information Bylaw 2646-1993 be amended by:

- (a) deleting the words “Assistant Chief, Fire Prevention and Training, Deputy Chief, Fire Chief, Fire Prevention Officer, Fire Inspector” from Schedule 1, item 11, and replacing them with the words “Member of the District of Mission Fire Department”; and
- (b) deleting the words “Fire Chief, Assistant Fire Chief Training and Fire Prevention, Fire Prevention Officer, Fire Inspector” from Schedule 1, item 15, and replacing them with the words “Member of the District of Mission Fire Department”.

CARRIED



RC10/670  
DEC. 06/10

**Council Meeting Dates in 2011**

Moved by Councillor Gidda, and

RECOMMENDED: That the 2011 Council meeting schedule be approved as follows:

REGULAR COUNCIL MEETINGS		REGULAR COUNCIL MEETINGS FOR PUBLIC HEARINGS (IF REQUIRED)	
DATE	TIME	DATE	TIME
January 10, 2011**	6:30 p.m.		
January 24, 2011**	6:30 p.m.	January 31, 2011**	6:30 p.m.
February 7, 2011	6:30 p.m.		
February 21, 2011	6:30 p.m.	February 28, 2011	6:30 p.m.
March 7, 2011	6:30 p.m.		
March 21, 2011	6:30 p.m.	March 28, 2011	6:30 p.m.
April 4, 2011	6:30 p.m.		
April 18, 2011	6:30 p.m.	April 26, 2011*	6:30 p.m.
May 2, 2011	6:30 p.m.		
May 16, 2011	6:30 p.m.	May 24, 2011*	6:30 p.m.
June 6, 2011	6:30 p.m.		
June 20, 2011	6:30 p.m.	June 27, 2011	6:30 p.m.
July 4, 2011	6:30 p.m.		
July 18, 2011	6:30 p.m.	July 25, 2011	6:30 p.m.
August 2, 2011 *	6:30 p.m.		
August 15, 2011	6:30 p.m.	August 22, 2011	6:30 p.m.
September 6, 2011 *	6:30 p.m.	September 12, 2011**	
September 19, 2011	6:30 p.m.		6:30 p.m.
October 3, 2011	6:30 p.m.		
October 17, 2011	6:30 p.m.	October 24, 2011	6:30 p.m.
November 7, 2011	6:30 p.m.		
November 21, 2011	6:30 p.m.	November 28, 2011	6:30 p.m.
December 5, 2011	6:30 p.m.	December 12, 2011 **	6:30 p.m.
December 19, 2011	6:30 p.m.		

\* Meeting takes place on Tuesday due to statutory holiday

\*\* Meetings take place on irregular dates due to scheduling issues

CARRIED

**7. RESOLUTION TO RISE AND REPORT**

Mayor Atebe resumed the Chair.

RC10/671  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the committee of the whole now rise and report.  
CARRIED

## 8. ADOPTION OF COMMITTEE OF THE WHOLE REPORT

RC10/672  
DEC. 06/10

Moved by Councillor Stevens, seconded by Councillor Plecas, and

RESOLVED: That the recommendations of the committee of the whole, as contained in items RC10/649 to RC10/671, except item RC10/651 (ALC applications), be adopted.

CARRIED

RC10/673  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That the recommendation of the committee of the whole, as contained in item RC10/651 (ALC applications), be adopted.

OPPOSED: Councillor Gidda  
Councillor Stevens

CARRIED

## 9. BYLAWS

RC10/674  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Gidda, and

RESOLVED: That the readings of all bylaws included in the Bylaws section of the December 6, 2010 regular council agenda be approved as follows:

- |     |  |  |
|-----|--|--|
| (a) | District of Mission Zoning Amending Bylaw 3850-2005-3143(229) (R05-028 – Toor) – a bylaw to rezone property located at 31712 Bench Avenue from RU-1 Rural One zone to RS-2 One Unit Suburban Residential zone                      | Rescind First, Second and Third Readings |
| (b) | District of Mission Zoning Amending Bylaw 5173-2010-5050(27) (R10-022 – Ul-Haque) – a bylaw to rezone property at 7761 Cedar Street from R558 (Urban Residential Zone) to RC465s (Residential Compact 465 Secondary Dwelling Zone) | Adoption                                 |
| (c) | District of Mission Street Naming (Trenholm Avenue, Loving Street, Moody Street) Bylaw 5182-2010 – a bylaw to name new portions of road  | First, Second and Third Readings         |
| (d) | District of Mission Officers Amending Bylaw 5183-2010-3986(11) – a bylaw to change the title of Director of Corporate Administration to Deputy Chief Administrative Officer  | First, Second and Third Readings         |
| (e) | District of Mission Ticket Information Amending Bylaw 5184-2010-2646(20) – a bylaw to replace the description of fire department personnel in Schedule 1   | First, Second and Third Readings         |

CARRIED

## 10. MINUTES

RC10/675  
DEC. 06/10

Moved by Councillor Stevens, seconded by Councillor Stewart, and

RESOLVED: That the minutes of the Administration and Finance Committee meeting held on November 8, 2010 and the minutes of the regular meeting of council held on November 15, 2010 be adopted.

CARRIED

## 11. OTHER BUSINESS

RC10/676  
DEC. 06/10

### Release from Closed Council – November 22, 2010

A report from the administrative clerk – corporate administration dated November 24, 2010 releasing the following resolutions from the closed council meeting of November 22, 2010 was provided for council's information:

RESOLVED: That the minutes of the closed Section 57 hearings held May 17, 2010 and June 7, 2010 be released from closed council.

RESOLVED: That the Terms of Reference for the Phase 2 and 3 of the Waterfront Market Analysis and Feasibility Study be released from closed council.

RC10/677  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Scudder, and

RESOLVED: That anyone contacting the District of Mission requesting that their Christmas light display be posted to the District's website be redirected to [infomission.ca](http://infomission.ca)

CARRIED

## 12. CHIEF ADMINISTRATIVE OFFICER'S REPORT

The chief administrative officer stated that Bob Cannon, retired deputy fire chief, had donated his time and supplies to paint the holiday greeting on the window of Municipal Hall.

RC10/678  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Stevens, and

RESOLVED: That staff send a letter of gratitude to Bob Cannon for donating his time to paint a holiday greeting on the window of Municipal Hall.

CARRIED

## 13. MAYOR'S REPORT

The mayor reported on various activities, meetings and events attended since the last regular council meeting.

#### 14. COUNCILLOR'S REPORTS ON COMMITTEES, BOARDS AND ACTIVITIES

Councillors Scudder, Stewart, Horn and Gidda reported on various activities, meetings and events attended since the last regular council meeting.

RC10/679  
DEC. 06/10

Moved by Councillor Horn, seconded by Councillor Gidda, and

RESOLVED: That staff send a letter of gratitude to the Chamber of Commerce for organizing the annual Candle Light Parade.

CARRIED

RC10/680  
DEC. 06/10

Moved by Councillor Gidda, seconded by Councillor Plecas, and

RESOLVED: That the meeting be extended until after the completion of Question Period.

CARRIED

#### 15. QUESTION PERIOD

Council and staff responded to questions from the following people:

Shelley Clarkson, Mission:

- (a) Is there an opportunity for the Mission Horse Club to provide input as to where the cautionary horse on road signs will go?

Mayor Atebe responded that the Club can contact the deputy director of engineering to provide suggestions.

- (b) Will there be any public consultation as to where the new bus stop benches will go?

The chief administrative officer responded that although the engineering department does have a plan where the new benches will be placed, the project is driven by advertising and the company will likely be placing the benches where there is the most ridership exposure.


#### 16. ADJOURNMENT


Moved by Councillor Scudder, seconded by Councillor Gidda, and

RESOLVED: That the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:33 p.m.

  
\_\_\_\_\_  
JENNY STEVENS, ACTING MAYOR

  
\_\_\_\_\_  
KELLY RIDLEY, DEPUTY DIRECTOR  
OF CORPORATE ADMINISTRATION