



Special Council Agenda

The agenda for the **Special Meeting of Council with the Social Development Commission** to be held in the **Conference Room** of the Municipal Hall, 8645 Stave Lake Street, Mission, British Columbia on June 22, 2010 commencing at 3:30 p.m.

1. TOPICS FOR DISCUSSION

- (a) Welcome/Introductions
- (b) Presentation – Manager of Social Development
- (c) Document Review:
 - i) Updated and Revised Terms of Reference Page 2
 - ii) Updated and Revised Vision Chart Page 6
 - iii) Social Development Information Feedback Loop Page 7
 - iv) Social Development Timeline Framework Page 8
- (d) General Discussion / Council Feedback

2. ADJOURNMENT

Social Development Commission

Terms of Reference

Last updated: September 30, 2010

District of Mission's Vision: to build a safe, healthy and inclusive community abundant in economic, recreational and cultural opportunities.

Social Development Commission mandate: To contribute to the realization of the District of Mission's vision by facilitating the implementation of the District of Mission Social Development Plan.

Terms of Membership

- The Commission will consist of up to 15 voting members
- Commission members will be appointed by Council, serve for a two year term to a maximum of three consecutive terms
- Commission members will serve without financial remuneration
- If a Commission member can no longer serve their term, the vacant position will be filled for the remainder of the term by way of Commission nomination
- At the conclusion of each term, Commission members will nominate new members to fill any vacancies. Nominations will be forwarded to Council through the Social Development Manager
- Commission members will complete a brief exit survey at the completion of their 2 year term, including 2 year term renewals. This survey will be used by the Social Development Manager to evaluate Commission members' experience on the Commission

as well as the effectiveness of the Commission and communication between Council and the community.

- Commission member selection will be based on the following criteria:
 - a) A genuine desire to serve the community through participation and advisory roles on a Municipal Commission
 - b) The ability of the nominee to represent a broad and diverse range of community interests and concerns, not simply one's own priorities

Membership Inclusivity

A. District of Mission Representation

1. Council Representative, Chair
2. Social Development Manager, Coordinator

B. Community Representation

1. Representative, Community members at large
2. Representative, Mission School District #75
3. Representative, Mission RCMP
4. Representative, Ministry of Child and Family Development
5. Representative of the First Nations community
6. Representative, Women's Resource Society of the Fraser Valley
7. Representative, Fraser Health
8. Representative of the Indo-Canadian community
9. Representative of the Seniors Community
10. Representative, Mission Community Services

11. Representative, Fraser House
12. Representative of the youth community
13. Representative of the Fraser Valley Housing Network

Roles and Responsibilities

To achieve the Commission's mandate members' roles will include:

Planning:

- Commissioners are responsible for keeping the social development plan current and relevant to changing social conditions within the community.

Advocacy:

- Commission members will welcome individual and group delegations from within the community to share information and seek support from the Commission regarding community projects and initiatives.
- The Commission will support and advocate for community delegations if acceptable to the mandate and beliefs of the Commission. Examples of support include letters to Council, informally spreading delegate's information through Commission members' information networks and coordination support through the Social Development Manager.

Advisory:

- The Social Development Commission will act as an Advisory body to Council on matters of community development and social concern. These issues will be forwarded to the

Social Development Manager and brought forward to monthly Commission meetings as required.

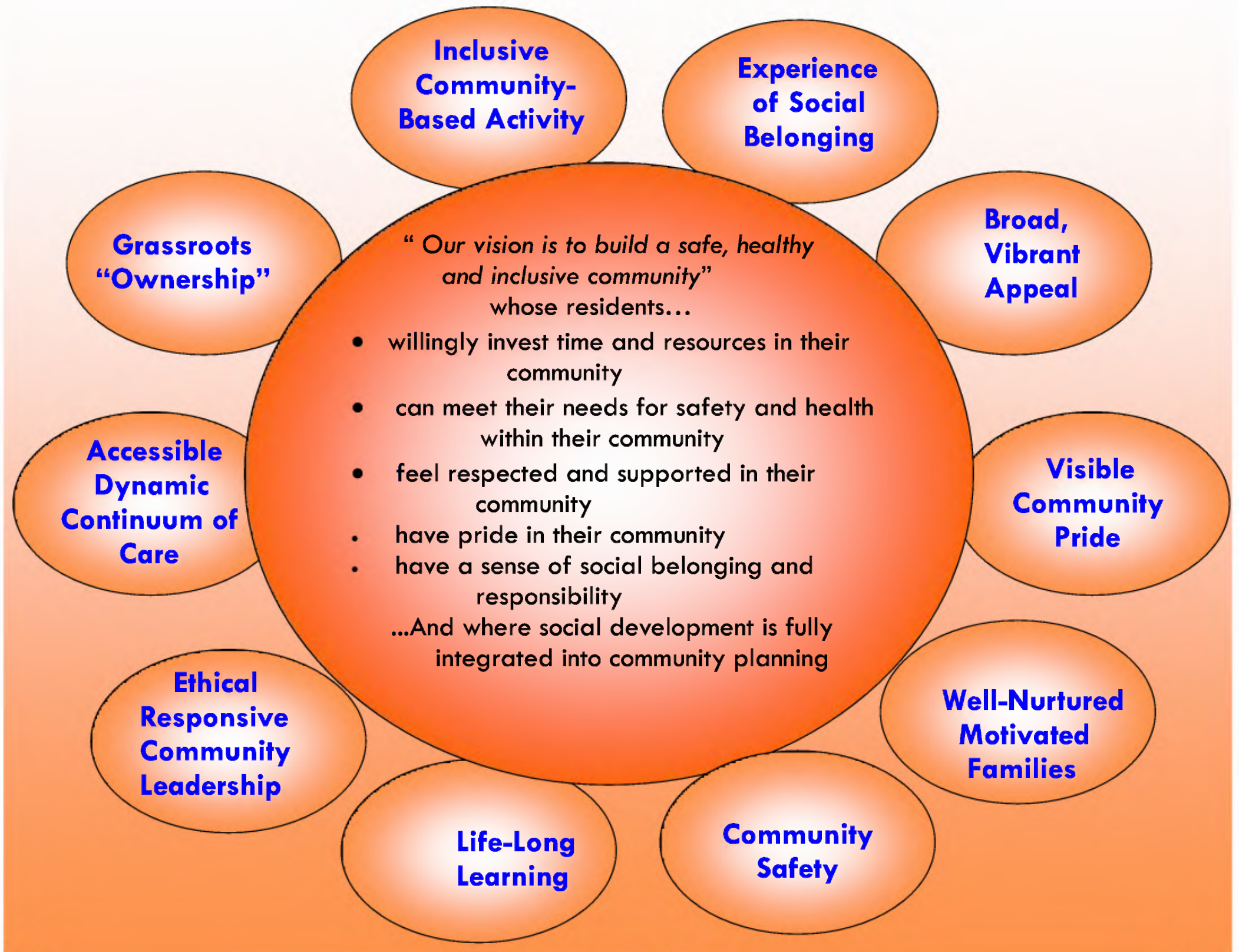
- The Social Development Commission will act in an advisory capacity to community groups seeking input or information.

Supporting:

- The Social Development Manager will bring forward to the Commission any areas requiring collaborative decision making including: terms of reference edit approvals, Social Development Plan updates, program reform suggestions and community forum planning and consultation.
- Identify community resources that are available to respond to community social concerns, with the objective of maximizing service to the community through a collaborative, resource sharing approach.
- Incorporate working groups as they surface in the community and assist in the coordination and support of these groups as needed to develop a work plan and annual structure.

Operating Principles

1. Communicate in plain language
2. Promote collaboration and partnerships
3. Include diverse representation
4. Utilize a strength based approach
5. Utilize community based working groups to accomplish tasks



GUIDING PRINCIPLES

- Promote easy access to social programs and services.
- Foster and enhance personal potential and community wellbeing.
- Promote active community involvement and social interaction.
- Integrate social planning into all community planning processes.

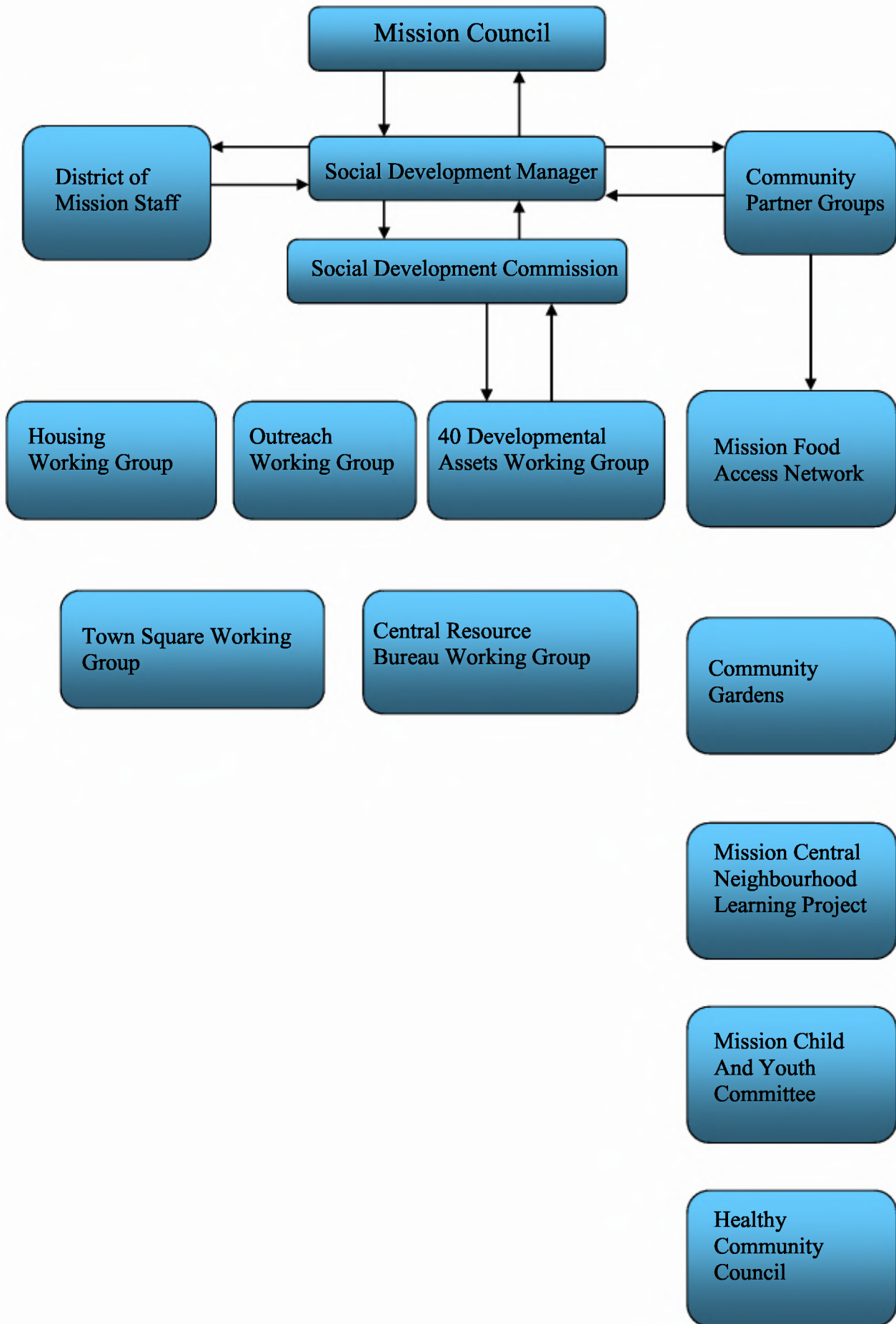
VALUES

- Connect
- Communicate
- Celebrate
- Include

INITIAL PRIORITY AREAS

<u>Interest Groups</u>	<u>Annual Planning Committees</u>	<u>Community Partner Groups</u>
Outreach	Connect Events	MRR
40 developmental Assets	Youth Fest	Community Gardens
Town Squares	Challenge Day	MFAN
Housing	Homeless Counts	
Central Resource Bureau		

Mission Social Development Information Feedback Loop



SOCIAL DEVELOPMENT TIMELINE 2006 -2009

Phase 1: Initiation and creation

Initiatives	Timeline	Community Involvement/Partners
1. Council appoints the Social Development Commission to develop a Social Development Plan	November 2006	Mayor, Council and Commission members
2. Community workshops are held to determine community priorities in which to guide the plan	2006 workshop 2008 workshop	Mayor, Council, District of Mission Staff, Commission and Community members
3. Social Development Plan complete	June 2008	
4. Staff changeover	SDM position empty: August 2008 – Feb 2009	
5. Mission's first Connect Event	October 2009 *To be held annually in October during Homelessness Action Week	MCSS, DOM-SD and community partners
6. Online resource websites go live	www.moltspace.ca (September 2009) www.infomission.ca (November 2009)	40 Developmental Assets Working Group Central Resource Bureau Working Group
7. Rain Garden lot at 7 th and Grand street excavated	Summer of 2009	Town Squares working group
8. Trees planted at Rain Garden site	October 2009	Town Squares working group

SOCIAL DEVELOPMENT TIMELINE 2010 -2011

Initiatives	Timeline	Community Involvement
1. Social Development World Café and Report Back Event	February 4, 2010 at Heritage Park Secondary School	Social Development Commission/Community
2. Mission's first annual Challenge Day	April 27, 2010 *To be held annually in partnership with Fraser House and Mission School District	Fraser House, DOM-SD, SD 75
3. Rain Garden planting resumes	Spring 2010	Town Squares working group
4. 40 Developmental Assets Youth Workshop and survey results	May 10, 2010	40 Developmental Assets working group / community
5. 40 Developmental Assets Adult Workshop and survey results	May 10, 2010	40 Developmental Assets working group / community
6. Completion of Affordable Housing Strategy	September 2010	DOM Planning, DOM Social Development, Housing working group
7. Annual Connect Event	October 2010 *To be held annually in October during Homelessness Action Week	DOM-SD and community partners
8. Mission Central Neighborhood Project	October 2010 Grant funding received for Mission Central Elementary School	SD 75 and DOM-SD

2011

9. 2 nd Challenge Day	February 15, 2011	Fraser House, DOM-SD and community partners
10. Homeless Count	March 15 th /16 th 2011 *Regional initiative through FVRD and MCC * Count conducted every two years	FVRD, MCC, MCSS, DOM-SD and community volunteers
11. Central Resource Bureau	March, 2011	Coordinated by the

Poster Competition		CRB working group
12. Mission's first Spring Connect Event	April 13, 2011	Coordinated by the Central Resource Bureau working group
13. 40 Developmental Assets Poster Competition	April, 2011	Coordinated by the 40 Developmental Assets working group
14. Construction of the Town Squares kiosk begins	April 2011	Town Squares working group
15. Mission's 1 st Annual Youth Fest	May 7, 2011 *Held annually as part of National Youth Week *Coordinated by the Youth Fest Planning Committee	DOM-SD, DOM Parks and Rec and community partners
16. Social Development Communications Practicum Student	Summer 2011	SDC and UFV
16. Rain Garden Grand Opening	Summer 2011	Town Squares working group
17. Community Gardens Open House and Information Sessions	Summer 2011	MFAN and SDM
18. Community Social Determinants of Health Study initiated	Summer 2011	SDM
19. Celebration of Community District of Mission Representation "Sustainability Square"	Sept 2011 District of Mission Coordinated Table	K.Hargreaves M.Younie S.Fletcher S.Crawford M.Heies
20. 3 rd Mission Connect Event	October 2011	Coordinated by the SDM, Mission Outreach working group and community partners
21. Completion of the Healthy	October 2011	SDM, Fraser Health,

Community Council Mental Health and Addiction Strategy		Consultant, Healthy Community Council and Community Stakeholders
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SOCIAL DEVELOPMENT TIMELINE 2012 -2013

Initiatives	Timeline	Community Involvement
22. Mission's 2nd Spring Connect	April 2012	SDM, Outreach Working Group and Community Partners
23. Youth Fest	May 2012 (Week long focus on Youth)	DOM-SD, DOM Parks and Rec and community partners
24. Mission's 1st Youth Forum	May 2012	Youth Fest Committee/CYC
25. Mission's 4th Connect Event	Oct 2012	SDM, Outreach Working Group and Community Partners
26. Mission's 3rd Spring Connect	April 2013	SDM, Outreach Working Group and Community Partners
27. Youth Fest 2013	May 2013 (Week long focus on youth)	DOM-SD, DOM Parks and Rec and community partners
28. Mission's 2nd Youth Forum	May 2012	Youth Fest Committee/CYC
29. 5 Year Program Review	June 2013	SDM, SDC, Council